FACULTY DEVELOPMENT COMMITTEE

Agenda
Tuesday, September 1st, • 2:30 – 4:00 PM
Meeting Location: Glenn Hunt Center (*Location change)

Faculty Development Coordinator (26-28)	Monique Greene
New Faculty Coordinator (26-27)	Audrey Holod
Faculty Development Admin. Co-Chair	Lynn Wright
Meeting Minute Recorder	Sydney Minter
Faculty Development Voting Members (Term ending 2028)	
CLAS	Monique Greene
LHSS	Jan Andres
LHSS	Audrey Holod
LHSS	Miguel Reid
NURSING	Diana Segura-Lovo
Faculty Development Voting Members (Term ending 2027)	
CTE	Steve Corbin
CTE	Rochelle Smith
FPA	Bryan Keene
STEM	Bobbie Grey
STEM	Virginia White
Associate Faculty	Candace Brabant
Visiting Members	Jacquie Lesch
	Natalie Halsell
	Melinda Miles

I. **Call to Order** at 2:30pm

II. **Approval of Agenda** M/S/C:(Andres/Holod) approved by consensus

III. **Approval of the Minutes 06/02/2026** M/S/C: (Holod/Andres) 1 abstention approved by consensus

IV. **New Business**
   a. **Flex Feedback**
      i. **Assessment Results (Please review in advance of the meeting)**
         - The keynote was very good and relevant to RCC
         - Most responses from the assessment were on Wednesday, August 19th
         - One of the DE presentations did not meet the title but it was informative
         - Overall, the FLEX was good
         - There were 183 faculty who signed in for the Welcome and keynote
         - We had very minimal resource presentations

- The community BBQ was a great touch and nice to see after a long time of not having that type of communal gathering
- Great turnout on Thursday morning for the second day of FLEX with a total of 86 faculty signing in for the first part of the day.

b. New Flex Tracker- Fall 2026- RCCD Faculty Portal

i. Syllabi submission

- Part-time faculty can submit their syllabus in the new faculty portal
- Professional Development hours are still submitted to the Faculty Development email for part-time faculty

ii. Current Issues

- Some faculty did not originally move over in the transition, please reach out to FDC to have the issue resolved
- If a faculty has transitioned from part-time to full time, they need to have their email updated from RCCD to RCC

c. New Faculty

i. Orientation Updates

- The New Faculty Orientation was on August 18th
- 21 New faculty members
- Mentor facilitators are already assigned to their mentees
- More Deans are reaching out to see what is going on in the mentorship program for faculty so that they are not duplicating resources and material
- The new faculty orientations are very beneficial to new faculty and they provide great resources to new and changing themes
- Jacquie Lesch is a mentor and she was having trouble finding a new faculty member in the email system

ii. Fall Schedule

- NA

iii. Any additional Information

- **NA**

d. Application for Faculty Learning Funds

- Monique added a new blurb in the application form about sharing conference details in a FLEX session or within your department
- Thinking about possibly adding a stipulation for learning fund requests that faculty must present during fall or spring flex
- New language needs to be created in the initial approval email to faculty about what is required once funding has been approved (amount, travel request, expense reports)
- $800 participants $1000 for presenters 26-27 academic year
- Allow people on a rotating schedule to receive funds if they have received funds in previous years
- Joan Gibbons-Anderson- approved for $800
- Lucretia Rose- approved $800
- Megan Bottoms- $800

- If the amount of the conference is over the amount awarded through Faculty Development those additional funds need to be identified before attending the conference
- The admin (Sydney Minter) will add an extra column to FD travel excel sheet for potential FLEX presentation upon faculties return from their conferences- tentative

e. Application for Flex Event

- Workshop September 9 equity FLEX approved

f. Professional Development Themes for 26/27 and Badging Ideas

- Postponed for further discussion

g. Flex Guidelines Language

i. Workgroup needed

- Faculty Development will work with Academic Senate to highlight and define FLEX guidelines
- Bobbie Grey, Monique Greene, Candace Brabant has volunteered to be in the workgroup
- Please take the workgroup back to your departments and share if anyone is interested in participating in the workgroup

Deadline- December 2026

Natalie- Needs Assessment

- 113 completed the survey
- Experienced Workforce response came from individuals that been here over 15 years
- Access to programs is fair
- Lower rated areas readiness and innovation
- Fulltime faculty involvement 57.06%
- Top topics requested, universal design, ethical equity minded AI use, equity centered syllabi, career and transfer awareness, trauma informed teaching
- Part-time faulty - barriers, scheduling conflicts, compensation and recognition, offering not relevant to role and lack of information
- We will be using the needs assessment to develop FLEX activities

h. Glen Hunt Center- Digital Library 4th floor

i. Official Name

- Name modification- Glenn Hunt Faculty Innovation Center – we might have to receive board approval
- Bring in beautiful art to the space- wall wrap
- Send educators ideas for the wall wrap to Monique

ii. Grand Re-opening

- Monique and Ben will come up with some dates

- Can we call the new space innovation lab?

iii. Campus Utilization/ R25 updates

- Sydney Minter will keep an internal calendar and the space will not go on 25 Live

V. Other

- Add Bobbie Grey and Hadia Bendelhoum to the calendar invite
- Institutional forms are available on the FD committee website. The committee meets 8 times in an academic year for 1.50 hours

VI. **Adjourn** at 4:02pm

Next FDC Meeting
Tuesday- October 6th, 2026